



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
July 9, 2024**

A work session of the Board of Trustees for the Town of Palisade began at 6:00 pm for a presentation from J-U-B Engineers on the Water Study project, discussion on placing a sales tax question on the November 2024 ballot, and discussion on required event permits and applications. Present were Mayor Greg Mikolai, Mayor Pro-Tem Jamie Somerville, Trustees Nicole Maxwell, Stan Harbaugh, Jeff Snook, Sarah Matchett, and Rick Fox. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Interim Public Works Director Matt Beehler, Community Development Director Devan Aziz, Special Events Coordinator Rebecca Loucks, Finance Director Gregg Mueller, and Town Engineer Bret Guillory.

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 7:10 pm by Mayor Greg Mikolai with Trustees present: Nicole Maxwell, Jeff Snook, Sarah Matchett, Rick Fox, Stan Harbaugh, and Mayor Pro-Tem Jamie Somerville. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, Finance Director Gregg Mueller, Special Events Coordinator Rebecca Loucks, Municipal Judge Dan Robinson, and Municipal Court Prosecutor Tim Graves.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Maxwell, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed current and ongoing projects led by the Town of Palisade.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – June 19, 2024 – July 3, 2024
- **Minutes**
Minutes from June 25, 2024, Regular Board of Trustees Meeting
- **The River Corridor Initiative (RCI) Letter of Support**

Motion #2 by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Harbaugh, Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox

No:

Absent:

Motion carried.

PUBLIC HEARING I

RESOLUTIONS 2024-16 and 2024-17 – 2024 Budget Amendment

Mayor Mikolai opened the public hearing at 7:13 pm.

Finance Director Gregg Mueller reviewed the two proposed resolutions and staff report.

Mayor Mikolai opened the hearing to public comment. None were offered.

Mayor Mikolai opened the hearing to Board comment. Members of the Board discussed the three items that were listed as supplemental appropriations.

Motion #3 by Trustee Maxwell, seconded by Mayor Pro-Tem Somerville, to approve Resolutions 2024-16 and 2024-17 amending the revenues and expenditures for the General Fund, Capital Projects Fund, Utilities Fund, and Water Fund in the 2024 Town of Palisade Budget.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Harbaugh, Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 7:19 pm.

NEW BUSINESS

ORDINANCE 2024-03 – Converting the Palisade Municipal Court to a Court of Record

Town Clerk Keli Frasier reviewed the proposed ordinance and staff report. Town Manager Hawkinson introduced the Palisade Municipal Judge Dan Robinson and the Palisade Municipal Court Prosecutor Tim Graves, who both spoke in favor of the ordinance.

Members of the Board thanked the Judge and Prosecutor for their work in the Municipal Court and what they do for the Town of Palisade.

Motion #4 by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve Ordinance 2024-03, converting Palisade Municipal Court to a Court of Record.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Snook, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Fox, Mayor Mikolai, Trustee Maxwell

No:

Absent:

Motion carried.

COMMITTEE REPORTS

Mayor Pro-Tem Somerville reviewed the Palisade Chamber of Commerce's future events, and Trustee Snook updated the Board on the Tourism Advisory Board.


PUBLIC COMMENT

None was offered.

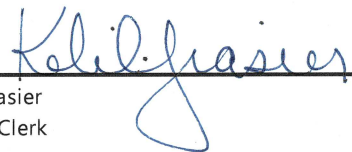
ADJOURNMENT

Motion #4 by Mayor Pro-Tem Somerville, second by Trustee Maxwell, to adjourn the meeting at 7:32 pm.

A voice vote was requested.
Motion carried unanimously.

X 

Greg Mikolaj
Mayor

X 

Keli Frasier
Town Clerk

